

COLUMBINE LAKE COUNTRY CLUB, INC.

BOARD OF DIRECTORS MEETING

May 10, 2014

I. Call to Order

– Vice-President Pat Sweeney called the regular monthly meeting of the Columbine Lake Country Club Board of Directors to order at 9:04am. Other Board members present were Stephanie Kroepfl, John Amerman, Kirstin Reimann, Pieter Knight, and Neal Cross. Staff member present was General Manager Dan Korkowski.

II. Acceptance of Minutes

– The minutes of the April 12, 2014 Board of Directors Meeting were reviewed and a **motion was made and passed to accept them as amended.**

III. Members Forum

– Lee Blom, a former clubhouse supervisor, asked the Board to allow her to come back and work the clubhouse. She presented two letters to the Board. The Board said they would take the matter up in Executive session as it was a personnel issue. Lee also wanted some sort of emergency plan in place for the clubhouse. The General Manager, Dan Korkowski, advised there was a plan in place.

– Marilyn Binkley wanted to update the Board on the weed management program at CLCC and that she wanted to be allowed to use the CLCC logo on a brochure she presented to the Board. This will be discussed in the manager's report portion of the agenda.

IV. Financial Reports

– Treasurer Stephanie Kroepfl presented the financial reports for the month of April, ending on April 30, 2014. Noteworthy expenses were the skid steer purchase (and sale of the loader) which resulted in a net cost of \$6,057.20, advertisement for the administrator position for \$403.50, and pool/spa purchases of \$1,834.00. She also advised that we had two 2012 liens paid off for \$2,554.41 that went into the Reserve Account.

– There being no further questions or discussion on financial issues, a **motion was made and passed to accept the financial reports for the month of April 2014 as presented.**

V. Manager's Report

– The Annual Meeting is set for May 25, 2014 at 3:00pm at the Clubhouse. We will need to have the appointed board members at the office at 1:00pm Sunday to vote

the proxies. The election materials will be mailed on May 12th. Proposed election officials are: Charlene Penson, Cindy Elliott, Thelma (Lee) Rogers, Aletha (Lee) Blom, Cindy Lombard, and Carmel Grove. We have 1 alternate, Jill Korkowski. I am waiting for responses from several other people. The Board President (or the Vice-President in the President's absence) will need to approve the election officials before they perform any of their duties.

– Haynes Mechanical came up to repair the motor on the dehumidifier (the original motor lasted over 15 years). Per our service agreement we only have to pay for the parts.

– The pool area was closed from April 24th to May 2nd in order to drain, acid wash, and refill. The old grids were replaced with new ones after we had an issue with the old grids failing. I have since found the grids at a much cheaper price (almost 2½ sets for the price we are paying for 1 set now). The items needed to do this project were already accounted for in the projected expenses for this year. During this process, we found that the main drain for the pool was plugged and had to call in KBL Plumbing to unblock it. We also had to replace the deep end pool light after calling in Lone Pine Electric to determine why the light was not working after putting new bulbs in it. These two expenses were unexpected and not on the budget projections.

– Winter repairs of the water lines have been settling. Columbine Lake Water is having ATH keep a watch on them and backfilling as necessary.

– The new (used) Bobcat is working very well. Dan Korkowski and Tracy Temple (mainly Tracy) have been filling potholes and working on improving ditches and culverts.

– Columbine Lake Water had a water main break in front of 884 Kinnikinnick. CLW had ATH repair the line and the water was flowing before the weekend hit.

– Bob's Blades is scheduled to grade the roads the week before Memorial Day, weather permitting.

– Envirotech, the road dust control company, is tentatively set for June 18th to treat the roads.

– There CLW has approved using a financial advisor and a design firm for the Kinnikinnick water main replacement. If everything proceeds as planned, they plan to replace the entire Kinnikinnick water main the summer of 2015.

– CLW president, Bill Elliott, would like to let the membership know about the project and the progress at our Annual meeting, May 25th. I will discuss it in my segment.

– Marilyn Binkley has asked if she can put the CLCC logo on the noxious weed brochure they hand out. This brochure is handed out both in Columbine Lake and the Town of Grand Lake. Manager Korkowski has a copy of the proposed brochure for the Board to look at. The Town is allowing Marilyn to use their logo. **A motion was made and passed to allow the use of the CLCC logo on this particular brochure.** The Board also authorized the printing by CLCC of 100 color copies of the brochure for use at CLCC.

– The ARC met on 04-23-14 and handled 2 issues. They approved a new home project on Kinnikinnick and conditionally approved a rather large addition project right behind the office.

– Manager Korkowski has learned several new computer programs and has been able to keep up with the Administrator's duties. He has had much needed and appreciated help from Stephanie Kroepfl and Renita McGrail (Renita comes in on Tuesdays and Thursdays).

VI. Unfinished Business

– General manager Dan Korkowski updated the Board on the status of the Administrator Hiring committee. The committee has invited five applicants to come in for in person interviews on Tuesday, May 13th. The committee plans to offer the position soon after that. The Board wanted to be advised of the decision via email. Any applicant offered the job would have to pass credit and criminal history checks.

VII. New Business

– The Board had a discussion on changing cost of the transfer fees when a lot is purchased. They decided that more information was needed and Director Kirstin Reimann volunteered to conduct the research and present it at the next Board meeting in June.

– The Board discussed making the quarterly newsletter an electronic version only and stopping the printing and mailing of it. The Board decided that CLCC will have one more printed and mailed newsletter for the next quarter of 2014 which will prominently state that it is the last printed newsletter unless people contact the office to specifically request a printed and mailed copy. There will also be a form in that newsletter that a member can fill out and send in with their current email address or mailing address (if they want a printed copy). The newsletter is also put onto the CLCC website at www.columbinelake.com for people to view.

– The information on the Annual meeting was discussed in the Manager's report.

VIII. Board Headcount for March Meeting

– All members present, except Pat Sweeney, anticipated being able to attend the next meeting on June 14, 2014.

IX. Adjournment

– There being no further business to discuss, **a motion was made and passed to adjourn the meeting at 10:29am.**

X. Executive Session

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Dan Korkowski', with a long, sweeping flourish extending to the right.

Dan Korkowski, General Manager
Columbine Lake Country Club, Inc.